

IT COMMITTEE MINUTES

April 10, 2014

Called to Order: 2:00 pm, L-201

Type of Meeting: Share Governance/Regular

Chair or Co-Chair: Rick Shaw, ITS Executive Director
Michele Lathrop, Tutorial Specialist

Attendees: Rick Shaw, Michele Lathrop, Mike Wilmes, Dr. Nancy Bednar, Nathan Skadsen, Suzanne Malek, Joseph West (by proxy Jayme Star), Dr. Casey Scudmore, Kim Covell, Van Rider, Angela Musial, Dr. Tom O'Neil, Javier Carcano, Rodney Schilling (via CCC Confer) and Dawn McIntosh (via CCC Confer)

Absent: Ed Knudsen (Interim), and LaDonna Trimble

Guests: Rhonda Burgess, Dan Scott and Ron Mummaw

Resource Documents: Technology Master Plan 1st completed draft

IT Committee Meeting Minutes Approval

Chair/Co-Chair

Discussion: Minutes from March 27, 2014 meeting were reviewed and approved with no changes

Action Items: N/A

Person Responsible:

Deadline:

Review of Action Items

Rave Mobile Safety

Discussion:

- Tested in Active Shooter drills on April 9th – emails and texts went out promptly.
- Nathan Skadsen had concerns that some students had signed up and got email messages but did not receive their text messages. Rick & Nathan to meet after IT Committee meeting to check into specifics.

Action Items: Specific testing

Person Responsible: Rick Shaw

Deadline: 04/24/2014

Wifi Updates

Discussion:

- Viewed map of campus on avc.edu of Wifi work in progress – shows a substantial portion has been completed.
- Project is on target for completion and deployment before end of semester.

Action Items: N/A

Person Responsible:

Deadline:

Google Drive Accreditation

Discussion:

- Tina McDermott – letter of progress – 2 minor items: Wifi & Banner (licensing contract & consulting)
- To Board in June
- Will share more later as develops
- Utilization of Google drive – public representation of government groups.
- Auto deploy, etc.
- Initial install – what is on my drive will sync automatically?

Action Items: N/A

Person Responsible:

Deadline:

IT Tech Master Plan

Discussion:

- Reviewed suggested changes received from IT Committee members
- Final review to be accessible in Google drive – IT Committee members to review and submit by Tuesday, April 15th
- Vote on final document will take place by email with paper trail after final changes made
Document to be presented to SPBC & Admin Council before going to June Board Meeting

Action Items: Complete revisions on 1st rough draft

Person responsible: All

Deadline: 04/15/14

Open Forum

Discussion: Mike Wilmes – Heartbleed bug

- On the Banner side it is OK – Scott Tuss managing
- Google did make announcement that there are vulnerabilities – suggests reset passwords.
- Need to wait for a patch then change passwords – sites you can go to see if patch has been installed
- Javier to check Blackboard for vulnerabilities
- Suggestion to apply to Cyber West as an organization

Discussion: Suzanne Malek – who decides what stores are posted in the news feed on myAVC?

- Posted from a standard RSS feed in myAVC News Widget
 - Action: Suzanne Malek and Nathan Skadsden will form a sub-group to identify more appropriate RSS feeds for the website
 - Will report back next meeting

Discussion: Mike Wilmes – open invite for tour of main data center

- Suggestion to extend at first meeting of the year to the new IT committee members as a group

Upcoming IT Committee Meeting Dates

Next Meeting: April 24, 2014, 2:00 pm, L-201

Reference: Tentative upcoming dates as follows:
2014: 4/24, 5/8, 5/22
Summer: 6/12, 7/10, 7/24

Action items: Future meeting dates to be sent out via Google prior to each meeting	Person responsible: Rhonda Burgess	Next deadline: 04/22/2014
--	------------------------------------	---------------------------

Additional Information: Adjourned 3:00 pm